



ALTEC College

BSB61015

ADVANCED DIPLOMA OF LEADERSHIP & MANAGEMENT

COURSE OVERVIEW

Advanced Diploma of Leadership and Management would apply to individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts.

Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

They use cognitive and communication skills to identify, analyse and synthesise information from a variety of sources and transfer their knowledge to others, and creative or conceptual skills to express ideas and perspectives or respond to complex problems.

The Advanced Diploma of Management is structured to provide advanced management, workforce, customer service, and leadership skills to meet the challenges of managing in the demanding business sector.



CRICOS Code
089958K



RTO Code
22034



Delivery Mode
Face to Face
Classroom-based



Campus Location
Melbourne (VIC)
Hobart (TAS)



Course Duration
52 weeks
(Including Holiday)



Contact Hours
40 contact weeks
(20 hours per week)



Qualification Level
Advanced Diploma



Environment
Multicultural
groups



**Nationally
Recognised**



Tuition Fee:
<https://www.altec.edu.au/altec-student-fee/>

ENTRY REQUIREMENTS

- Completion of Year 12 or equivalent, or students progressing from Diploma of Leadership and Management. It is expected that candidates will be entering this qualification through preferred pathways; or with demonstrable and relevant vocational experience in a supervisory role.
- This course is also suitable for students progressing from BSB51918 Diploma of Leadership and Management or BSB50215 Diploma of Business.
- International: IELTS 5.5 with a minimum 5.0 in each band, or equivalent TOEFL iBT 46, TOEFL PBT 527, or PTE 42
- At least 18 years of age at the commencement of the course

COURSE STRUCTURE

Students must complete all the required units to attain this qualification.

Unit Code and Title	Type
BSBFIM601 Manage finances	Core
BSBINN601 Lead and manage organisational change	Core
BSBMGT605 Provide leadership across the organisation	Core
BSBMGT617 Develop and implement a business plan	Core
BSBMGT615 Contribute to organisation development	Elective
BSBMKG607 Manage market research	Elective
BSBMGT616 Develop and implement strategic plans	Elective
BSBMGT608 Manage innovation and continuous improvement	Elective
BSBSUS501 Develop workplace policy and procedures for sustainability	Elective
BSBWHS605 Develop, implement and maintain WHS management systems	Elective
BSBMKG603 Manage the marketing process	Elective
PSPGEN067 Establish and maintain strategic networks	Elective



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PRE-ENROLMENT & NEEDS ANALYSES

As per our Admission and Enrolment Policy and Procedure, ALTEC College conducts pre-enrolment Client Needs Analysis to determine course suitability, existing skills and knowledge and an early detection of any learning needs. Pre-enrolment analysis includes determination of course suitability and identification of specific learning and/or support needs. A pre-enrolment interview may also be conducted.

RPL and credit transfer opportunities are provided at the time of enrolment, and an option for students to apply during their studies.

ACADEMIC PATHWAYS

Pathways into the qualification

Candidates may enter the qualification through a number of entry points including:

- BSB51918 Diploma of Leadership and Management or other relevant qualification/s
- With substantial vocational experience (e.g. managerial experience), in management but without a formal qualification

Pathways from the qualification

After achieving this qualification candidates may undertake:

- Bachelor of Business or other related business or management undergraduate degrees